



Campus Academic Resource Program

Math, Science & Business Orientation

In order for us to best assist you, you should know how we work and how you can help us. First, and foremost, we are not a problem solving service—we're a tutoring center. This means we work *with* you to help you become a more independent student by helping you use problem solving *strategies*. Here are some ways you can get the most out of your tutoring:

Come early and come often. Don't wait until the last minute before an assignment is due or a midterm comes up.

Bring your textbook and class notes to the session. In order to help your tutor know what material has been covered in class. If you have a calculator, bring it with you as well.

Come to sessions with questions in mind. Some of the best things for us to help you with are the things you are unsure about.

Let your instructor know you're receiving tutoring. So that he or she may be able to let you know what problem areas you and your tutor should focus on. We have a *Tutorial Session Acknowledgement Form* that you may use throughout the semester in order for your tutor and instructor to communicate.

Make appointments. Although you may drop-in, and we encourage you to do so if you don't have an appointment, we often get busy, and students who drop in must wait for a tutor. For this reason, we encourage you to make appointments at least one day in advance.

Find a tutor you work well with. You probably get your hair cut by the same person because you feel comfortable with that person and know that he /she will do a good job. For the same reason, you will benefit from finding a tutor you have a good rapport with. Feel free, however, to test the waters and explore how well you work with other tutors.