

**Physics Tutor at CARP**  
**(at \$15.25/hr)**

**Physics Tutor Job Description**

- Provide tutoring services for undergraduate students seeking assistance with undergraduate level math and physics courses.
- Facilitate tutorial sessions with individual students or small groups.
- Prepare and present workshops or projects which may occur outside of the scheduled 14 hours.

**Qualifications**

Applicant must:

- Have and maintain a minimum all university GPA of 3.0 and a 3.0 in the major discipline.
  - Be a SF State student.
  - Preference will be given to applicants who have completed the majority of the following courses (or equivalent courses from other universities), and passed them with a grade of B or better:
    - College Algebra (MATH 60/70)
    - Pre-Calculus (Math 199)
    - Calculus I (Math 226)
    - Calculus II (Math 227)
    - Calculus III (Math 228)
    - General Physics I (Phys 111) & General Physics II (Phys 121)
- Or
- General Physics w/Calculus I (Phys 220) & General Physics w/ Calculus II (Phys 230)
  - All other science and math courses listed on transcripts will also be taken into consideration.
- Be patient and willing to support students.
  - Be able to empathically and interactively communicate with others.
  - Be able to speak in front of large audiences.
  - International students must refer to SF State's policies for hiring international students.

**Application Instructions:**

Please submit the following (Either in person at HSS 346 or via email to [carp.msb@gmail.com](mailto:carp.msb@gmail.com)):

- A cover letter.
- A resume that clearly articulates skills relevant to the successful execution of the Physics Tutor position.
- Unofficial college transcripts from all institutions you have attended.
- The Student Work Availability Form (found on Jobs page of the CARP website).
  - During Summer Session, applicant must be available to work between 12 to 20 hours/week during CARP's regular tutoring hours (Monday – Thursday 10am – 3pm and Friday 10am – 2pm.)
  - During Fall 2016 and Spring 2016, applicant must be available to work at least 12 hours/week during CARP's regular tutoring hours (Monday-Thursday 4pm- 8pm, and Friday 11am – 2pm) and 2 hours/week outside of CARP's regular tutoring hours.
  - Applicants must also have additional availability outside of their tutoring hours and class schedule in order to present academic support workshops and projects.

***Please submit all application materials in separate documents in either PDF or Word format.***

PLEASE NOTE: You do not need to have a major in Physics in order to be a Physics tutor. You must be able to demonstrate to the CARP Administration that you have the skills necessary for tutoring the majority of the Physics courses listed above.

If you have any questions or concerns, please contact both:

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Math Science and Business Unit Coordinator  
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